

Process Document: Environmental Management System - Pollution Prevention



SHYFT
GROUP
Proprietary & Confidential

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1. **Purpose:** The purpose of this process is to establish procedures to prevent pollution. The Shyft Group, Inc. is committed to reducing pollution that may result from manufacturing operations and other business activities. The Shyft Group, Inc. is committed to reducing, recycling, reusing and minimizing waste, including incentives to encourage material substitutions.
2. **Scope:** This instruction applies to all of The Shyft Group, Inc.
3. **Procedure/Instruction:**
 - 3.1. Environmental Health & Safety or a management representative will select employees for participation on a formal pollution prevention team (PPT).
 - 3.2. The PPT will identify opportunities to continuously improve existing pollution prevention efforts and implement environmental risk reduction strategies (e.g. material substitutions, tracking candidate materials).
 - 3.3. The PPT will use management system documents as part of their tool kits.
4. **Definitions:** N/A
5. **Related Documents:**
 - 5.1. [EHS-PD-0011 Recycling Process](#)
 - 5.2. [EHS-PD-0038 Environmental Management System - Operational Controls](#)
 - 5.3. [EHS-PD-0031 Environmental Management System - Legal and Other Requirements](#)
 - 5.4. [EHS-FR-0046 Environmental Management Program Form](#)
 - 5.5. [EHS-FR-0009 Significant Aspect Planning Summary Sheets](#)
6. **Records:** N/A
7. **Process Flow:** N/A

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